



DIAPHONIQUE APPLICATION FORM - TEMPLATE

Do not use this document to apply. Answers must be submitted online.

A. Application Form

Your application must include :

- An application form
- A provisional budget

It is important to attach a provisional budget of the programme in GBP all tax included. It must be **detailed** and **balanced**.

Any funds from any other organisation must be mentioned.

You must follow the template that you can download on the webpage:

<http://diaphonique.org/apply/>

Any document presenting the programme such as recordings, scores, curriculum vitae, photos etc. can be included and must be listed in Part E. of this application form.

Application forms must be written in French or in English.

All fields must be completed.

Have you already received support from Diaphonique? If you have, when? :

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If you have, what was the name of your programme?

Name of the organisation

Type of organisation:

- Ensemble, company or collective
- Festival
- Venue
- Educational body
- Research studio

Status

Address

Company number

Phone number

Website

Director

Agreement's signatory

Position of signatory

Number of employees

Number of volunteers

Annual organisation turnover (£)

Programme coordinator :

Name

Position

Phone number

E-mail

B. Presentation of the programme

Programme name

Type of programme :

- Concert(s)
- New commission
- Composer's residency
- Revival
- Tour
- Masterclass
- Scholarship
- Other:

Summarized description of the programme:

Please describe your programme, and in particular the French-British aspect and your partners (500 characters)

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.....

Artistic director

Artistic team

Composer's copyright society and publishing company

Sacem membership number

Fixed date(s) of conception or rehearsal

Fixed date(s) of realization

Fixed place(s) of conception or rehearsal

Fixed place(s) of realization

C. Description of the programme

Detailed description of the programme:

Please provide a detailed description of your programme, insisting on the French-British links and who are the participants. Please attach additional information on separate sheet. (1000 characters)

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Main targets of the programme:

Please explain the main targets of your programme and how you will succeed in achieving them. (2000 characters)

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Impact of the programme :

Precise the impact your programme will have on Franco-British cooperation. What would its long-term purpose and effects be? What difference will it make? (2000 characters)

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Communication :

What means do you use to communicate on your programme? Please let us know about your communication strategy and your media plan. (1000 characters)

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D. Provisional Budget

Please enclose a detailed provisional budget of your programme, in GBP and all tax included, using the template budget that you can download on the webpage: <http://diaphonique.org/apply/>

You can insert additional lines in order to clarify each cost.

Join a proof of bank account to your application (i.e. blank bank statement).

Bank name
Address
Account owner
IBAN
Bank SWIFT code
Branch code
Account number

Amount requested (£)

E. Additional information

You can attach up to 5 additional documents to your form, in order to complete your application.
Please list these documents below.
These documents will not be sent back to the applicant.

Documents attached

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Grant Payment

The funding recipients commit themselves to mentioning the support of Diaphonique on all communication material of the programme (logo, short presentation of Diaphonique), provided on the website www.diaphonique.org

At the end of the programme, the funding recipient will have to provide:

- A financial report: summary table of total expenses checked by a certified accountant
- An artistic report
- A press roundup
- A few examples of marketing support on which Diaphonique's logo appears

The fund recipient will have to provide all the royalty-free media contents (audio and video) related to the programme, that could be posted on Diaphonique's website.

Any incomplete form or any form received after the deadline will not be taken into consideration. Your application must be signed and sent by email to info@diaphonique.org by December 31st 2016.

Signature

Name
Position
Date